

How to Obtain a Homeport Account (New Users)

To obtain a Homeport account, please send a request on company letterhead to: NMCHomeport@uscg.mil. The request must be signed by an appropriate school representative and must include the new user's direct e-mail address and direct phone number.

Logging in to Homeport (New Users)

Users with an approved Homeport account should perform the following steps to log in to the Homeport system for the first time:

1. On the [Homeport home page](#), click **Login** in the upper right corner of the screen.
2. From the Password Settings screen, enter the password provided in the confirmation e-mail into the **Current Password** field.
3. In the **New Password** and **Confirm Password** fields, enter a new password that conforms to the requirements detailed on the screen.
4. Select your **Challenge Question** from the menu and enter the answer in the **Enter your existing challenge answer** field.
5. Click **Save**.
6. Click **MTAD (Mariner Training and Assessment Data)** from the Homeport home screen in order to:
 - a. Enter data
 - b. View past uploads
 - c. Download Excel template for uploading bulk data
 - d. Upload curriculum.

For Log-In Issues or Other Homeport Assistance

Please e-mail OSC-Homeport@uscg.mil or call (877) 872-4999.

To reset your Homeport password, please visit the [Password Reset webpage](#).