

Crediting Military Sea Service

- Per 46 CFR 10.232(d), as interpreted in Marine Safety Manual Chapter 2, military evaluations require the applicant to provide a Transcript of Sea Service (TOSS), History of Assignments, or acceptable military tracking software printout documenting all information required by 46 CFR 10.232(a).
- Sea service documentation must contain vessel information such as the name of each vessel or its official number, the period of time the mariner was assigned to each vessel, horsepower, tonnage, area of operation, rating for enlisted or rank for officers, and position held while assigned to a vessel.
 - a) A DD-214 form will not be accepted to document sea service because it does not include all of the required information.
 - b) Shipboard- or Unit-generated letters are not normally acceptable evidence of sea service but may show qualifications and duties while assigned to the specific vessel. If accepted for sea service, it may only be used to document service for the currently assigned vessel or unit, provided it is signed by the commanding officer. It cannot provide past sea service and vessel information.
- All applications received after March 24, 2019, will normally have the sea service calculated at 60 percent of the total time onboard a ship. Prior to March 24, 2019, and if service or training commenced prior to March 24, 2014, the sea service may have been calculated at 70 percent (60 percent plus 25 percent of time assigned to a vessel other than while underway). Any service previously calculated at 70 percent that resulted in the issuance of a credential will remain the same.
- Recency: Members of the uniformed services must have 90 days of recency on vessels of the uniformed services within the 7 years immediately preceding the date of the application. Uniformed service personnel may also use days within the 3 years immediately preceding the date of the application on non-uniform service vessels or a combination of both.

Uniformed services are defined in Title 10 United States Code (USC) section 101(a) as the armed forces and the commissioned officer corps of National Oceanic and Atmospheric Administration (NOAA) and the Public Health Service (PHS). Therefore, qualifying service for the purposes of this policy letter may be earned on vessels of the Army, Navy, Air Force, Marine Corps, Coast Guard, NOAA and PHS. This service may be earned regardless of the status of the applicant on the uniformed service vessel (i.e., active duty military or civilian mariner).

Individuals who have the qualifying service as indicated above are eligible for this consideration regardless of present status. Therefore, active duty members, reservists, retirees, recently separated personnel, and civilian mariners with qualifying service on uniformed service vessels are eligible to be considered under these provisions.

National Maritime Center

Keep 'em Safe, Keep 'em Sailing



- Several options to obtain proper documentation are available and depend upon whether the mariner is on active duty, a reservist, recently retired or separated, and the length of time since discharge.

U.S. Coast Guard:

<http://cgbi.osc.uscg.mil/2.0/personal.cfm> (this link only accessible from CG Work Stations)

or

<https://hcm.direct-access.us/psp/HCPRD/?cmd=login>

Only cutters will be listed on the TOSS. However, an Abstract of Operations may be submitted to document small boat sea service. A TOSS for current and former Coast Guard members can be obtained through the [USCG Pay and Personnel Center](#).

Examples: [Attachment A, Sample Transcript of Sea Service – Deck](#)
[Attachment B, Sample Transcript of Sea Service – Engine](#)
[Attachment C, Sample A-OPS Report](#)
[Attachment D, Sample Direct Access Print Out](#)

U.S. Navy:

<http://www.npc.navy.mil/channels> (once in the site, click **BUPERS NPC**)

U.S. Army:

Currently the Army does not have a website to assist in documenting sea service. Applicants should use SF-180 (<http://www.archives.gov/veterans/military-service-records/standard-form-180.html>), or current active duty members may contact:

Department of the Army
Office of the Chief of Transportation
Fort Eustis, VA 23604

Example: [Attachment E, Sample U.S. Army Equivalent Information Letter](#)

See [Attachment F, List of Vessels Recorded as Official Sea Time for Soldiers](#).

All Military:

<http://www.archives.gov/veterans/military-service-records/standard-form-180.html>

- Executive Officers and Commanding Officers should see the “Officers” document on the NMC [Military Service](#) page for additional information.
- Merchant Mariner Credential (MMC) endorsements are issued based on gross registered tonnage (GRT) limitations of vessels on which the service was obtained. For vessels that are not documented in GRT, use of the formula “DISPLACEMENT x 0.57” provides an acceptable estimate (use full load displacement).

Double Dipping: When a military member is attached to a USCG cutter or Navy ship as part of the ship’s permanent complement (normally part of the Watch, Quarter and Station Bill), the member receives overall credit based on the total time attached to the cutter or ship. If shipboard duties include operation of small boats attached to the cutter or ship, additional credit is not received for the individual days the small boats are operated.

- For example, a yeoman (YN) attached to a vessel may not normally receive credit for sea service, but if they qualified as small boat operator, coxswain, or crew, then they may submit acceptable evidence of actual days underway on the small boat.
- When a military member is temporarily assigned, under orders, to a USCG cutter or Navy ship, and is not part of the ship’s permanent complement, service while assigned to the cutter or ship is not normally credited.
- While temporarily assigned, if duties involve operation of the small boats attached to the cutter or ship, day-for-day credit will be given for the small boat operation if properly documented.

Example 1: A USCG Law Enforcement Detachment member is temporarily assigned to a Navy ship. While service may not be credited for the ship, acceptable evidence of actual days underway as small operator, coxswain, engineer, or crew of the navy small boat may be accepted day-for-day when properly documented.

Example 2: A Navy Special Warfare Boat Operator (SB) is temporarily attached to a Navy ship to conduct small boat operations. The SB should only document service on the small boats, not the Navy ship, including the particulars such as actual days launched.

Example: [Attachment G, Sample Service Letter for Navy SB or USCG Law Enforcement Detachments](#)

Attachment A

Sample Transcript of Sea Service – Deck

DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD PPC 1075 (REV. 10/2016)			TRANSCRIPT OF SEA SERVICE				DATE: Jan 30, 2017	
NAME (LAST, FIRST, MI): Merchantmariner, John, Q.					LAST FOUR OF SSN: 0000			
DATE OF INITIAL ENTRY INTO MILITARY SERVICE: Mar 17, 1998					DATE & TYPE OF LAST SEPARATION: Now Serving			
NAME OF VESSEL	VESSEL CLASS	TONNAGE	HP (PROPULSION)	RATING/RANK	POSITION HELD OR DEPARTMENT	FROM	TO	TOTAL DAYS ASSIGNED
MUNRO	WHEC	3,506 GRT	36,000 (GT/Motor)	BM E-3	Deck Dept.	Jun 10, 1998	Jun 8, 2001	1095
RUSH	WHEC	3,506 GRT	36,000 (GT/Motor)	BM E-4	Deck Dept.	Jun 27, 2003	Jul 3, 2006	1103
SHERMAN	WHEC	3,506 GRT	36,000 (GT/Motor)	BM E-5	Deck Dept.	Jul 26, 2006	Jun 24, 2009	1065
TO: COMMANDER CG ISC ALAMEDA COAST GUARD ISLAND, BLDG 21 ALAMEDA, CA 94501-5100					COMMANDING OFFICER (ADV-SV) USCG PAY & PERSONNEL CENTER 444 SE QUINCY ST TOPEKA, KS 66683-3591		TOTAL DAYS	3263

Attachment B

Sample Transcript of Sea Service – Engine

DEPARTMENT OF HOMELAND SECURITY U.S. COAST GUARD PPC 1075 (REV. 10/2016)			TRANSCRIPT OF SEA SERVICE				DATE: Jan 30, 2017	
NAME (LAST, FIRST, MI): Merchantmariner, John, Q.					LAST FOUR OF SSN: 0000			
DATE OF INITIAL ENTRY INTO MILITARY SERVICE: Mar 17, 1998					DATE & TYPE OF LAST SEPARATION: Now Serving			
NAME OF VESSEL	VESSEL CLASS	TONNAGE	HP (PROPULSION)	RATING/RANK	POSITION HELD OR DEPARTMENT	FROM	TO	TOTAL DAYS ASSIGNED
MUNRO	WHEC	3,506 GRT	36,000 (GT/Motor)	ENS O-1	EOIT	Nov 13, 1998	Jun 12, 2000	578
RUSH	WHEC	3,506 GRT	36,000 (GT/Motor)	LTJG O-2	Engineering Dept.	Jun 28, 2000	Jun 24, 2002	727
SHERMAN	WHEC	3,506 GRT	36,000 (GT/Motor)	LT O-3	WEPS	Jun 28, 2002	Jun 14, 2004	718
GALLATIN	WHEC	3,506 GRT	36,000 (GT/Motor)	LCDR O-4	EO	Jun 13, 2008	Jun 14, 2010	732
TO: COMMANDER CG ISC ALAMEDA COAST GUARD ISLAND, BLDG 21 ALAMEDA, CA 94501-5100							TOTAL DAYS	2755
					COMMANDING OFFICER (ADV-SV) USCG PAY & PERSONNEL CENTER 444 SE QUINCY ST TOPEKA, KS 66683-3591			

Attachment C

Sample A-OPS Report

To prove recency, mariner will have to re-run report for 3 years prior to application and submit. Mariner's typically run large date ranges to make sure all hours are captured.

Crew Hours

Report Run For: CG STA DESTIN

From: 01 JAN 2001 To: 04 DEC 2012

Hours in Period: 104,520

Note: U/W hours represents the total underway hours for each crewmember. Do not add Night Hours to U/W Hours. All calculations are based on Greenwich Mean Time (GMT), a.k.a. Zulu Time.

	Type	Competency	Missions	U/W Hours	Min Req	Night Hours	Min Req
CERTIFIED HOURS	CBM*	Not Asgnd	6	6.05		0.00	
UNCERTIFIED HOURS	CBM*	Not Asgnd	29	53.95		0.00	
CERTIFIED HOURS	MLB	Not Asgnd	243	677.05		77.18	
UNCERTIFIED HOURS	MLB	Not Asgnd	12	30.78		3.70	
CERTIFIED HOURS	RB-S	CXN (Cert)	128	387.62		70.65	
UNCERTIFIED HOURS	RB-S	CXN (Cert)	19	57.65		6.10	
CERTIFIED HOURS	RIBM	Not Asgnd	40	81.87		1.20	
UNCERTIFIED HOURS	RIBM	Not Asgnd	19	79.65		0.00	
CERTIFIED HOURS	SPC-LE	Not Asgnd	22	53.22		0.00	
UNCERTIFIED HOURS	SPC-LE	Not Asgnd	1	2.42		0.00	
CERTIFIED HOURS	SPC-SW	CXN (Cert)	52	148.10		7.50	
CERTIFIED HOURS	UTB	CXN (Cert)	151	412.92		59.48	
UNCERTIFIED HOURS	UTB	CXN (Cert)	44	147.40		8.07	
CERTIFIED HOURS	UTL	Not Asgnd	120	327.92		27.72	
UNCERTIFIED HOURS	UTL	Not Asgnd	2	6.50		0.00	
CERTIFIED HOURS	UTM	Not Asgnd	1	2.35		0.00	
CERTIFIED Individual Boat Hours Total :			763	2,097.10	Y	243.73	Y
UNCERTIFIED Individual Boat Hours Total :			126	378.35		17.87	

Grand Total: 889 2,475.45

261.60

CREW MEMBERS WITHOUT U/W TIME ON CG ASSETS

Mariner's rating BMC: Creditable for deck licenses per MSM.

U/W Hours/ 4 = # of creditable service days: 2475.45/ 4 = 618.86 or 619 creditable days in the deck department (ALL SERVICE is also equivalent to AB, because this mariner's rating is BMC/ E-7, per MSM E-4 and above is Petty Officer (PO) service and in deck department is deemed equivalent to Able Seaman.

Mariner can also receive Master, Mate or equivalent time for hours shown as Certified Coxswain (CXN Cert)
 $387.62 + 57.65 + 148.10 + 412.92 + 147.40 + 327.92 = 1481.61$
 $1481.61 / 4 = 370.4$ or 370 days service as M/M/E

Summary: Mariner should receive 619 total days of service, all equivalent to Able Seaman and 370 days as Master, Mate or equivalent on Near Coastal waters.

Attachment D

Sample Direct Access Print Out

Career Summary Information

View 7

First



1-22 of 22



Last

Dept	Position	Job	DHS
Effective Date	Department	Department Name	
1 06/16/2014	043192	NMC MARINER EVA	
2 04/17/2014	044426	DD-DOG (LANT-37)	
3 06/27/2013	044426	DD-DOG (LANT-37)	
4 07/25/2011	036180	DOG FUTURE OPS	
5 07/02/2011	008588	DDE-DHS WASHING	
6 07/02/2011		IS WASHINGTON	
7 07/02/2011		IS WASHINGTON	
8 07/02/2011		IS WASHINGTON	
9 07/02/2011		AN FRANCISCO (91105)	
10 10/02/2011		OFF PERS MGT DIV	
11 06/02/2011		OFF PERS MGT DIV	
12 01/02/2011		NDANT (G-WTL)	
13 08/02/2011		CH OF EDUCATION	
14 08/02/2011		CH OF EDUCATION	
15 08/01/2001	005011	SDSU SCH OF EDUCATION	
16 11/24/1999	000089	CGC VALIANT	
17 07/09/1999	000089	CGC VALIANT	
18 07/09/1997	004183	TACLET SOUTH LEDET 70E	
19 11/24/1996	000077	CGC JARVIS	
20 06/30/1995	000077	CGC JARVIS	

CG Members should print out the "Position and Jobs" tabs to show deck or engine department affiliation. Without this information being provided none of the days calculated below are creditable until a position or duties have been determined.

Sea Service Calculation:

CGC Jarvis

June 30, 1995 - July 8, 1997

740 days total x 60% = 444 days credit
+ (740-444 = 296) x 25% = 74 days credit
= 518 total sea service credit

CGC Valiant

July 9, 1999 - July 31, 2001

754 days total x 60% = 452.4 (452 days credit)
+ (754-452 = 302) x 25% = 75.5 (76 days credit)
= 528 total sea credit

Attachment E

Sample U.S. Army Equivalent Information Letter



DEPARTMENT OF THE ARMY
OFFICE OF THE CHIEF OF TRANSPORTATION
FORT EUSTIS, VIRGINIA 23604-5407

REPLY TO
ATTENTION OF

10 June 2008

ATZF-OCT-S (56-9d)

MEMORANDUM FOR Whom It May Concern

SUBJECT: Transcript of U.S. Army Sea Service

1. This is to certify that this office is the repository for U.S. Army Vessel sea service records and that I am the custodian of the following individual's records:

NAME SOLDER, MARINER
MOS: 88K40

SSN 444444444

TOTAL SEA TIME: 15 YRS; 08 MOS; 02 DAYS

VESSEL	CERT LEVEL	LICENSE DATE	POSITION	GROSS TONNAGE	SHP	TYPE	SERVICE
FS-790	88K20	6/3/87	Seaman	1640	1600	OCEAN	1/13/1987-7/20/1987
LSV-1		12/4/87	Seaman	2194	3900	OCEAN	10/19/1987-11/2/1988
LSV-1			Boatswain (BOS'N)	2194	3900	OCEAN	11/25/1988-12/11/1988
LSV-1	88K30		Boatswain (BOS'N)	2194	3900	OCEAN	12/12/1988-2/22/1989
LCU-1549		7/7/89	Seaman	347	750	NEAR COASTAL	3/6/1989-10/14/1989
LCU-1525			Boatswain (BOS'N)	347	750	NEAR COASTAL	10/15/1989-11/30/1990
LSV-5			Boatswain (BOS'N)	2194	3900	OCEAN	12/12/1990-9/2/1992
LACV-30			Boatswain (BOS'N)	58	1800	INLAND	9/1/1992-4/1/1993
DIEGO GARCIA	88K40		Port Opns				1/10/1995-1/4/1996
LT-806		5/16/96	Boatswain (BOS'N)	1057	5100	OCEAN	2/14/1996-1/24/1998
ST-2201		3/20/98	Mate	122	600	INLAND	1/26/1998-4/10/1998
LCU-2013		10/02/98	Mate	1087	2500	NEAR COASTAL	4/10/1998-1/31/2001
LCU-2011			Mate	1087	2500	NEAR COASTAL	2/1/2001-4/30/2001
LT-801			Boatswain (BOS'N)	1057	5100	OCEAN	5/1/2001-9/23/2001
ST-909		1/30/01	First Mate	122	1200	INLAND	9/24/2001-1/17/2002
ST-909			First Mate	122	1200	INLAND	1/18/2002-4/9/2002
LCU-2006			First Mate	1087	2500	NEAR COASTAL	6/17/2002-7/17/2002
LCU-2035			First Mate	1087	2500	NEAR COASTAL	7/18/2002-8/25/2002
LCU-2023			First Mate	1087	2500	NEAR COASTAL	8/26/2002-2/10/2003
LCU-2016			First Mate	1087	2500	NEAR COASTAL	2/12/2003-8/14/2003
LCU-2005			First Mate	1087	2500	NEAR COASTAL	9/8/2003-9/30/2003
LCU-2023			First Mate	1087	2500	NEAR COASTAL	10/1/2003-12/12/2003
LCU-2006			First Mate	1087	2500	NEAR COASTAL	12/15/2003-4/6/2004
LCU-2023			First Mate	1087	2500	NEAR COASTAL	4/7/2004-5/24/2004
LCU-2006			First Mate	1087	2500	NEAR COASTAL	5/25/2004-10/24/2004
LCU-2023			First Mate	1087	2500	NEAR COASTAL	10/25/2004-12/16/2004
LCU-2001			First Mate	1087	2500	NEAR COASTAL	1/5/2005-4/3/2005
HARBOR MASTER			Port Operations- Marine Traffic Control			n/a	1/23/2006 - 6/8/2008

2. The positions for Master, Mate, Chief Engineer and Assistant Engineer are "QUALIFIED WATCH STANDER, UNDERWAY" positions supported by U. S. Army Regulation 56-9, Surface Transportation Watercraft and the Marine Qualification program of certification and licensing.

3. Point of contact is Ms. Caterina Studer, U.S. Army Career Sea Pay Manager, DSN 826-4623 or CML (757) 878-4623; or FAX extension 6669.

*All transcripts should be signed and offixed
with a raised seal!* →

CERT LEVEL = CERTIFICATION LEVEL OF THE SOLDIER DURING THIS PERIOD OF SEA DUTY

LICENSE DATE = DATE OF ISSUANCE OF LICENSE ABOARD THAT PARTICULAR TYPE OF USAV [AT THE SOLDIER'S CURRENT CERTIFICATION LEVEL]

TOTAL SEA TIME = SEA DUTY IS COUNTED IN 30 DAY MONTHS [360 DAYS PER YEAR]

OTHER THINGS TO KNOW ABOUT SOLDIER-MARINERS

- ❖ Prior to 1 March 1982, US Army Marine Licenses (USML) after 6 months of assigned time aboard and 30 days underway.
- ❖ All mariners must take a recertification examination every 5 years.
- ❖ A Soldier-mariner must be licensed [to his/her level of certification] within 90days of assignment to a vessel by completing a Duty Performance Test (DPT) [much like the USCG TOAR].
- ❖ Even if licensed aboard a particular class of vessel as Soldier-mariner must recertify that license if he/she has not been assigned aboard for more than a year, in order to be a qualified member of the crew.

Attachment F

List of Vessels Recorded as Official Sea Time for Soldiers

Below is a list of vessels recorded as official sea time for Soldiers to date. This information will change as US Army Vessels (USAV) are built and decommissioned and our mariners are tasked to vessels of other services and foreign vessels.

ACTIVE USAVs	TYPE	HP	GRT	FLDisplacement	WaterType	Class	Remarks
X	100' FLT III	2500	527	390	OCEAN	A	USAV
	100' TUG	1200	527	390	OCEAN	A	USAV
X	100' TUG FLT3	2500	980	1720	OCEAN	A	USAV
	105' HARBOR TUG	5000	275	483	INLAND	A	CIVILIAN
	105' TUG	4200	1719	3016	OCEAN	A	USAV
	126' O/H TUG	5200	198	350	OCEAN	A	CIVILIAN
	126' OCEAN TUG	5000	198	348	OCEAN	A	CIVILIAN
	126' TUG	5000	198	348	OCEAN	A	CIVILIAN
	128' OCEAN TUG	7200	195	343	OCEAN	A	CIVILIAN
X	128' TUG	5100	527	924	OCEAN	A	USAV
	128' TUG	7200	199	348	OCEAN	A	CIVILIAN
	136' OCEAN TUG	7200	199	350	OCEAN	A	CIVILIAN
	140' OCEAN TUG	10000	880	1544	OCEAN	A	CIVILIAN
	140' TUG	10192	900	1579	OCEAN	A	CIVILIAN
	143' TUG	1500	835	1465	OCEAN	A	USAV
	65' TUG	600	70	122	INLAND	A	USAV
	AMERICAN CORMORANT	19900	39647	69555	OCEAN	A	MSC/NAVY
	CHI	750	12	21	INLAND	B	USAV
	DIEGO	0	0		PORT CONTROL OPNS		US Army Port
	ENCOUNTER BAY	4200	1719	3016	OCEAN	A	USAV
	FREIGHT SHIP	1600	1640	2878	OCEAN	A	USAV
	FS-313	1200	982	1723	OCEAN	A	USAV
	FS-411	1000	906	1590	OCEAN	A	USAV
	FS-790	1600	1640	2878	OCEAN	A	USAV
	HLS-1	5750	3109	5453	OCEAN	A	USAV
	HSV-X1 (HIGH SPEED VESSEL)	40000	1700	2983	OCEAN	A	USAV
	J-BOAT	280	12	21	INLAND	B	USAV
	LACV-30	1800	58	102	INLAND	B	USAV
	LARC-LX	671	109	190	INLAND	B	USAV
	LARC-V	0	0		INLAND	A	USAV

X	LCM-8 (LANDING CRAFT MECHANIZED)	650	69	121	INLAND	B	USAV
	LCU-1466	750	347	609	NEAR COASTAL	A	USAV
	LCU-1600	850	223	390	NEAR COASTAL	A	USAV
X	LCU-2000 (LANDING CRAFT UTILITY)	2500	629	1102	*NEAR COASTAL	A	USAV
X	LSV (LOGISTICS SUPPORT VESSEL)	3900	2394	4199	OCEAN	A	USAV
X	LSV 7 & 8	4520	2194	3850	OCEAN	A	USAV
	LT-2082	0	500	878	OCEAN	A	MSC/NAVY
	LT-529	1500	835	1465	OCEAN	A	USAV AZORES 143' TUG
	LT-536	1500	835	1465	OCEAN	A	USAV AZORES 143' TUG
	M/V TERN	43750	13100	22983	OCEAN	A	FLOFLO
	MCHENRY	5750	3109	5453	OCEAN	A	USAV
X	MWT (MODULAR WARPING TUG)	850	93	164	INLAND	B	USAV
	PAGE	2200	3382	5934	OCEAN	A	USAV
	PBR	420	6	9	INLAND		USAV
X	SLWT (SIDE LOADABLE WARPING TUG)	850	93	164	INLAND	B	USAV
X	ST 900 (65' TUG)	1200	122	214	INLAND	A	USAV
	SUTTON	1700	6703	11760	OCEAN	A	USAV
	TSV	40000	6558	11506	OCEAN	A	USAV
	USCG CUTTER CAMBELL	0	1825	3202	OCEAN	A	USCG
	USCG SYLVIA	0	400	702	OCEAN	A	USCG
	USCGC BEAR	0	1825	3202	OCEAN	A	USCG
	USS ASHLAND	0	15745	27623	OCEAN	A	MSC/NAVY
	USS BLACK HAWK	0	15745	27623	OCEAN	A	MSC/NAVY
	USS CARTER HALL	33000	15745	27623	OCEAN	A	MSC/NAVY
	USS GUNSTON HALL	33000	15745	27623	OCEAN	A	MSC/NAVY
	USS KINGFISHER	0	918	1611	OCEAN	A	MSC/NAVY
	USS OAKHILL	33000	15745	27623	OCEAN	A	MSC/NAVY
	USS SIROCCO	0	334	586	OCEAN	A	MSC/NAVY
	USS TACONIC	0	334	586	OCEAN	A	MSC/NAVY
	USS TEMPOST (PC-2)	0	334	586	OCEAN	A	MSC/NAVY
	USS THUNDERBOLT	0	334	586	OCEAN	A	MSC/NAVY
	USS TORTUGA	33000	15745	27623	OCEAN	A	MSC/NAVY
	USS WHIDBEY ISLAND	33000	15745	27623	OCEAN	A	MSC/NAVY
	USS WIDLEY	33000	15745	27623	OCEAN	A	MSC/NAVY
	WARPING TUG	850	93	164	INLAND	B	USAV
	YC 601	0	300	527	OCEAN	A	MSC/NAVY
	YD 200	0	2250	3948	OCEAN	A	MSC/NAVY
	YD 249	0	2250	3948	OCEAN	A	MSC/NAVY
	YDR 7	0	400	702	OCEAN	A	MSC/NAVY

*LCU-2000 do sail Ocean but not routinely. We report Near Coastal unless specifically noted in Soldier's records.

Attachment G

Sample Service Letter for Navy SB or USCG Law Enforcement Detachments

US Navy or US Coast Guard Unit Letterhead with date

From: Commander, Unit Name
To: Regional Exam Center, U.S. Coast Guard National Maritime Center
Subj: Sea Service SBC Navy B. Sailor, USN

1. Mr. Sailor has been stationed aboard the following command:

<u>Active Duty Command</u>	<u>Dates</u>
Naval Special Warfare Group Four (NSWG-2):	01 Jan 2015 – 25 Aug 2020
Special Boat Team Twenty (SBT-30):	15 Jun 2008 – 20 Nov 2011
MSST PACAREA Alameda	20 Aug 2012 - 04 Apr 2015

2. During the period of 01 January 2015 – 25 August 2020, SBC Sailor operated 285 days seaward of the Line of Debarkation, and 55 days within the Line of Debarkation. Each day is approximately four hours or more per day on the following craft:

<u>Vessel</u>	<u>HP</u>	<u>Tons</u>	<u>Days U/W</u>	<u>Position</u>
82' MK-V Special Operations Craft	4600HP	54GT	270	Operator
36' Rigid Hull Inflatable Boat (RIB)	940HP	9GT	70	Crew

3. During the period of 20 August 2012 – 04 April 2015, SBC Sailor operated 483 days seaward of the Line of Debarkation, and 49 days within the Line of Debarkation. Each day is approximately four hours or more per day on the following craft:

<u>Vessel Name</u>	<u>HP</u>	<u>Tons</u>	<u>Days U/W</u>	<u>Position</u>
82' MK-V Special Operations Craft	4600HP	54GT	273	Operator
82' MK-V prototype	4600HP	54GT	127	Operator
36' Rigid Hull Inflatable Boat (RIB)	940HP	9GT	72	Crew
52' Carver Motor Vessel,	450HP	19GT	15	Operator
29' Albemarle Motor Vessel	400HP	<5GT	28	Operator
31' Sea Ray	300HP	<5GT	17	Engineer

4. For more information contact YNC XXXX at (757) ----

Additional Guidance

1. In most cases any unit can only attest to time served while under that command. In some circumstances multiple deployable units may be under a singular command. An example is such as SBT 12, 20 and 22 may be individual units but are under one command and all may be documented above.
2. Each day must consist of at least four hours in any given 24-hour period, do not add total hours to make a day.
3. No additional credit is given for time over four hours in any 24-hour period.
4. In most cases any service member permanently assigned to a ship or cutter should not also be credited for service on any small craft attached to the ship or cutter. An example of exception would be an administrative position such as Yeoman or Storekeeper who also operated as a small boat coxswain or crewmember.
5. All applicants for original deck or engineer officer credential must met recency. This is 90 days within the previous seven years on vessels of the uniform service, or within the previous three years on other vessels, or any combination of both.