

U.S. Department of
Homeland Security

United States
Coast Guard



United States Coast Guard
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16742
DD MMM YYYY

MEMORANDUM

From: RANK I.M. Commanding, USCG
USCGC UNIT NAME

Reply to: Name of POC
Attn of: (xxx) xxx-xxxx

To: USCG National Maritime Center (NMC-5)

Thru: (1) USCG Regional Exam Center LOCATION

Subj: Active Duty Fee Waiver for RANK A.B. Sailor, USCG

Ref: (a) USCG-MMC Policy Letter 02-20

1. RANK A.B. Sailor, USCG is assigned to my unit, and this memorandum attests to SNM's status on active duty.
2. Per reference (a), I attest that SNM is currently on Active Duty with the U.S. Coast Guard.
3. Dates on Active Duty: DD MMM YYYY to DD MMM YYYY.

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