NATIONAL MARITIME CENTER

NMC Organization & Functions

Commanding Officer

Deputy Director

- Policy Team **NMC-0**
- Performance Management **NMC-01**
- Compliance Investigations **NMC-02**
  - External Audit Team **NMC-03**

REC Operations & Oversight Division **NMC-1**

- Manage Regional Examination Center (REC) Operations
- Administer Mariner Examinations (REC)
- Coast Guard Approved Course Oversight/Audits (REC)
- 'Ready to be Evaluated' Credential Application Reviews (REC)

Mariner Training & Assessment Division **NMC-2**

- Approve Training Programs
- Approve Training Courses
- Develop Training Standards
- Develop Exam Questions
- Develop Exam Illustrations
- Maintain Exam Results
- Approve Instructors, Assessors and Designated Examiners
- Maintain/Update Exam Guides
- Evaluate Exam Protests

Program Support Division **NMC-3**

- Financial Management
- Contracts Administration
- Procurement
- Supplies (NMC & RECs)
- Asset & Property Management
- Staffing and Personnel Allowance
- Personnel Management
- Administrative Management
- Physical and Personnel Security
- Facility Management
- Project Management
- Information Technology and Communications Infrastructure Support

Mariner Information Division **NMC-4**

- Application Preparation
- Mariner Information Support
- Records Maintenance
- Credential Production
- WorkFlow System Management
- Website
- FOIA Requests
- Congressional Inquiries
- DD214 Issuance (WWII Merchant Mariner Veterans Only)
- Certificates of Discharge
- General Correspondence
- Credential Verification
- Customer Service Center

Mariner Evaluation Division **NMC-5**

- Safety and Suitability Background Screening
- Professional Qualification Evaluations
- Critical Error Processing
- Reconsiderations/Appeals and Denials
- Referrals for S&R Actions
- Develop/Implement MMS Processes
- Maritime Academy Liaison
- Evaluator Training
- Technical Support

Medical Evaluation Division **NMC-6**

- Medical Evaluations
- Medical Waivers
- Reconsiderations/Appeals & Denials
- Referrals for S&R Actions
- Designated Medical Program Examiner (DME)