

## Homeport Course Completion Data Upload (UPDATE)

On November 5, 2022, the Homeport “MTAD” community was updated. The update corrected a known issue on the HTML screen and introduced new functionality:

- The date issue impacting HTML entry is corrected.
- Based on numerous requests from training providers, a single submission may now include multiple course completions for individual mariners.

The user interface for HTML submittals, the [Comma Separated Values](#) (CSV) submittal template, and the [Homeport User Guide](#) (Chapter 6) have been updated to reflect the changes. Additional changes to the user guide are forthcoming. The updated user guide is linked at the bottom of each Homeport webpage. Training providers must use the new CSV template linked above and found on the homeport site for batch uploads.

Training providers are strongly encouraged to use this system to report course completions to the Coast Guard. To request an account, see the National Maritime Center (NMC) [website](#).

If you have any questions, concerns, or feedback, contact the NMC Customer Service Center by e-mailing [IASKNMC@uscg.mil](mailto:IASKNMC@uscg.mil) or calling 1-888-IASKNMC (427-5662).

Sincerely,

/B. W. Clare/

Bradley W. Clare  
Captain, U.S. Coast Guard  
Commanding Officer