



NVDCINST 16713/1-6

INITIAL VESSEL DOCUMENTATION

These are general instructions which may not cover all requirements needed to document your vessel. Please see 46 CFR Part 67 at: www.access.gpo.gov/nara/cfr/waisidx_01/46cfr67_01.html for detailed information.

CG-1258 Application for Initial, Exchange or Replacement of Certificate of Documentation; Redocumentation: Completed by new OWNER(s); submit an original OR copy of form CG-1258.

CG-1261 Builder's Certification and First Transfer of Title: Must be completed by the BUILDER of the vessel. For INITIAL DOCUMENTATION ONLY. If more than one builder, each builder must complete a form. Evidence of U.S. build is required for all vessels seeking a fishery or coastwise endorsement.

CG-5397 Application for Simplified Measurement: Completed by owner when CG-1261 Builder's Certification and First Transfer of Title is not provided.

CG-1340 Bill of Sale: This form may not be necessary if the Builder's Certification & First Transfer of Title form is submitted and shows the applicant as "Party for Whom Built" in Block V, or as the transferee in the First Sale or Transfer in Block VII. Otherwise, a bill of sale is completed by seller. Signature of seller(s) must be acknowledged before a notary public. If information has been altered in any way, it will be rejected. The bill of sale may be original or a signed copy. Do not submit a duplicate. A copy of the instrument will be returned.

Simplified Method: Ownership may be established from state title or state or foreign registration. A copy of the title or registration must be provided WITH the bill(s) of sale from the registered owner to applicant. If the foreign registry is similar to U.S. documentation, provide a copy of the registry and evidence of removal from foreign registry in addition to the bill of sale.

Simplified method does not apply to Coastwise vessels of over 200 ITC gross tons. In addition to U.S. build evidence; submit the complete chain of title and proof of U.S. citizenship for all past owners. Form MA-899 can be used to establish citizenship and will be provided upon request.

