CERTIFICATE OF DOCUMENTATION APPLICATION FOR RENEWAL

Beginning January 1, 2019, recreational Certificate of Documentation (COD) holders may elect to extend the expiration date of renewed CODs for an additional 2-5 years during the implementation period designated as January 1, 2019-December 31, 2021.*

Beginning January 1, 2022, recreational CODs will be issued for a validity period of 5 years.

Commercial vessel owners are not eligible for multi-year documents and must continue to follow the current process for requesting/renewing one-year CODs at a cost of $26.00.

Renewal of your COD can be completed via one of the following methods:

1) PAY ONLINE (PREFERRED) COMMERCIAL AND 1 YEAR RENEWAL ONLY

To avoid delays in renewing, owners are encouraged to do so electronically via the US Treasury’s pay.gov site. Click the Renewal/Late Renewal link under the ‘ORDER PRODUCTS ONLINE’ tab on our website. When paying electronically, separate submission of the CG-1280 is NOT required.

NOTE: RENEWAL REQUESTS RECEIVED UP TO 30 DAYS AFTER THE EXPIRATION DATE of the COD will be considered 'late' and will require payment of a $5 late fee in addition to ANY other application fees.

NOTE: RENEWAL REQUESTS RECEIVED 31 DAYS AFTER THE EXPIRATION DATE of the COD will result in the COD being 'expired' and will require reinstatement.

NOTE: WHEN RENEWING VESSEL FLEETS, THE CG-1280 AND LIST OF VESSELS must be submitted at the same time as the payment. You may not submit separate payments for each vessel in a fleet.

2) PAY BY CREDIT CARD, CHECK OR MONEY ORDER

Step 1: Complete CG-1280 Vessel Renewal Notification form mailed to you. Sign, date, indicate capacity of person signing and address change, if applicable OR click the CG-1280 Renewal of Certificate of Documentation link under the INSTRUCTIONS AND FORMS tab on our website to complete form. Be sure include name, address, vessel name and official number on electronic version.
Step 2: Submit Payment

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Pay by credit card using CG-7042 Authorization for Credit Card Transactions. Annotate additional fees paid for optional years 2-5 in block marked ‘Other’ and amount paid.*

Pay by check or Money Order made payable to the U.S. Coast Guard. Annotate Official Number and number of years paid for in memo line.*

Step 3: Mail completed form and payment to:
U.S. Coast Guard
PO Box 1119
Falling Waters, WV 25419-1119

*Recreational Renewal Fees:

One Year Expiration (minimum/required)………………………………………………………..$26.00
Two Year Expiration ..........................................................$52.00
Three Year Expiration..........................................................$78.00
Four Year Expiration.................................................................$104.00
Five Year Expiration.................................................................$130.00

Please note, application fees, which include renewals, are non-refundable as per 46 CFR 67.500(d).