CERTIFICATE OF DOCUMENTATION APPLICATION FOR RENEWAL

Beginning January 1, 2019, recreational Certificate of Documentation (COD) holders may elect to extend the expiration date of renewed CODs for an additional 2-5 years during the implementation period designated as January 1, 2019-December 31, 2021.*

Beginning January 1, 2022, recreational CODs will be issued for a validity period of 5 years.

Commercial vessel owners are not eligible for multi-year documents and must continue to follow the current process for requesting/renewing one-year CODs at a cost of $26.00.

Renewal of your COD can be completed via one of the following methods:

1) PAY ONLINE (PREFERRED) COMMERCIAL AND 1 YEAR RENEWAL ONLY

To avoid delays in renewing, owners are encouraged to do so electronically via the US Treasury’s pay.gov site. Click the Renewal/Late Renewal link under the ‘ORDER PRODUCTS ONLINE’ tab on our website. When paying electronically, separate submission of the CG-1280 is NOT required.

NOTE: CODs renewed more than 60 days prior to expiration will be issued with a new issue/expiration date, shortening the validity period of your current document. CODs renewed 60 days or less from expiration will maintain the same expiration month.

NOTE: RENEWAL REQUESTS RECEIVED UP TO 30 DAYS AFTER THE EXPIRATION DATE of the COD will be considered 'late' and will require payment of a $5 late fee in addition to ANY other application fees.

NOTE: RENEWAL REQUESTS RECEIVED 31 DAYS AFTER THE EXPIRATION DATE of the COD will result in the COD being 'expired' and will require reinstatement.

NOTE: WHEN RENEWING VESSEL FLEETS, THE CG-1280 AND LIST OF VESSELS must be submitted at the same time as the payment. You may not submit separate payments for each vessel in a fleet.
2) PAY BY CREDIT CARD, CHECK OR MONEY ORDER

**Step 1:** Complete CG-1280 Vessel Renewal Notification form mailed to you. Sign, date, indicate capacity of person signing and address change, if applicable OR click the [CG-1280 Renewal of Certificate of Documentation](http://www.uscg.mil/nvdc) link under the INSTRUCTIONS AND FORMS tab on our website to complete form. Be sure include name, address, vessel name and official number on electronic version.

**Step 2:** Submit Payment

*NOTE:* CODs renewed more than 60 days prior to expiration will be issued with a new issue/expiration date, shortening the validity period of your current document. CODs renewed 60 days or less from expiration will maintain the same expiration month.

*NOTE:* RENEWAL REQUESTS RECEIVED UP TO 30 DAYS AFTER THE EXPIRATION DATE of the COD will be considered 'late' and will require payment of a $5 late fee in addition to ANY other application fees.

*NOTE:* RENEWAL REQUESTS RECEIVED 31 DAYS AFTER THE EXPIRATION DATE of the COD will result in the cod being 'expired' and will require reinstatement.

*NOTE:* WHEN RENEWING VESSEL FLEETS, THE CG-1280 AND LIST OF VESSELS must be submitted at the same time as the payment. You may not submit separate payments for each vessel in a fleet.

Pay by credit card using [CG-7042 Authorization for Credit Card Transactions](http://www.uscg.mil/nvdc). Annotate additional fees paid for optional years 2-5 in block marked ‘Other’ and amount paid.*

Pay by check or Money Order made payable to the U.S. Coast Guard. Annotate Official Number and number of years paid for in memo line.*

**Step 3:** Mail completed form and payment to:
U.S. Coast Guard
PO Box 1119
Falling Waters, WV  25419-1119

*Recreational Renewal Fees:

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<tr>
<th>Expiration</th>
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<tr>
<td>Five Year Expiration</td>
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*Please note, application fees, which include renewals, are non-refundable as per 46 CFR 67.500(d).*