

SUB-COMMITTEE ON STABILITY AND
LOAD LINES AND ON FISHING VESSELS
SAFETY
54th session
Agenda item 1

SLF 54/1
15 June 2011
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PROVISIONAL AGENDA

**for the fifty-fourth session of the Sub-Committee, to be held at
IMO Headquarters, 4 Albert Embankment, London SE1 7SR
from Monday, 16 to Friday, 20 January 2012**

(Session commences at 9.30 a.m. on Monday, 16 January 2012)

- Opening of the session
- 1 Adoption of the agenda
 - 2 Decisions of other IMO bodies
 - 3 Development of second generation intact stability criteria
 - 4 Development of guidelines on safe return to port for passenger ships
 - 5 Development of guidelines for verification of damage stability requirements for tankers
 - 6 Revision of the damage stability regulations for ro-ro passenger ships
 - 7 Development of amendments to SOLAS chapter II-1 subdivision standards for cargo ships
 - 8 Revision of SOLAS chapter II-1 subdivision and damage stability regulations
 - 9 Development of provisions to ensure the integrity and uniform implementation of the 1969 TM Convention
 - 10 Development of amendments to part B of the 2008 IS Code on towing and anchor handling operations
 - 11 Consideration of IACS unified interpretations
 - 12 Development of amendments to the criterion for maximum angle of heel in turns of the 2008 IS Code

- 13 Development of amendments to SOLAS regulation II-1/4 concerning subdivision standards for cargo ships
- 14 Biennial agenda and provisional agenda for SLF 55
- 15 Election of Chairman and Vice-Chairman for 2013
- 16 Any other business
- 17 Report to the Maritime Safety Committee

Notes:

1 In accordance with the Guidelines on the organization and method of work of the MSC and MEPC and their subsidiary bodies (MSC-MEPC.1/Circ.2, as amended):

- .1 documents should be received in the Secretariat as follows:
 - (a) documents (including information documents submitted in hard copy only) containing more than 6 pages of text (bulky documents), by **14 October 2011**;
 - (b) non-bulky documents (including information documents) and bulky information documents submitted in electronic format, by **11 November 2011**; and
 - (c) documents, containing 4 pages or less, commenting on those referred to in subparagraphs (a) and (b)** above, by **25 November 2011** (see also paragraph 4.10.5 of the Guidelines);
- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
 - (a) all documents should include a brief summary prepared in accordance with section 4.1 of the above mentioned Guidelines;
 - (b) substantive documents should conclude with a summary of the action which the Sub-Committee is invited to take; and
 - (c) information documents should conclude with a summary of the information contained therein;

* In the case of:

- .1 Documents exceeding the number of pages specified, the provisions of paragraph 4.10.1 of the Guidelines will apply; and
- .2 Documents other than information documents, which contain more than 20 pages, C 104 decided that they will not be translated into all working languages in their entirety. Such documents should include, for translation purposes, a summary of the document not longer than four pages, with the technical content submitted as an annex in the language needed by working groups (e.g., English).

** MSC 87 agreed that paragraph (c) should also apply to documents indicated in paragraph (b).

.3 the following word-processing format should be observed in order to standardize the presentation of documents:

- font: Arial
- font size: 11pt
- justification: full
- margins: 2 cm top; 2.5 cm bottom, left and right

A template is available on the IMODOCS website for use in the preparation of documents; and

.4 to facilitate the processing of documents, they should be submitted on a USB stick, if possible, or sent via e-mail to info@imo.org, in which case hard copies of the documents should also be sent by mail or facsimile. Microsoft Word format is preferable in either case.

2 The MSC recommended the sub-committees to strictly observe the above provisions of the aforementioned Guidelines, which, *inter alia*, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.
