



Port Security Advisory (6-09) (Rev 2)

Subject: **Procedures for Obtaining a Name-Based Terrorism Check For Security Personnel Operating in High Risk Waters (HRW) In Accordance With Port Security Advisory (PSA) 05-09**

1. OVERVIEW

This document outlines procedures for submitting names of contracted security personnel who do not possess a TWIC.

2. GATHERING INFORMATION

The following information will be necessary to conduct the name-based check:

- Legal Name (Last, First, Middle, Suffix)
- Date of Birth (Month Day Year (no spaces; 12121970))
- Gender
- Place of birth
- Citizenship
- Any known aliases
- Current street address

3. SUBMISSION OF INFORMATION

- a. Information gathered must be contained in a spreadsheet and submitted to the Coast Guard. To do this, go to the main Homeport web site, and follow the path:

Missions>Domestic Vessels>Domestic Vessel Policy> Name Based Terrorist Check

- b. Download the spreadsheet, fill in the required information and forward to COMDT (CG-FAC) via email to the TWIC Helpdesk Inbox at TWIC.HQ@uscg.mil.
- c. After receiving the information, COMDT (CG-FAC) will compile lists and transmit them to TSA who in turn will conduct the name-based terrorism check. TSA will determine whether or not an individual poses or is suspected of posing a security threat and report positive results to the Coast Guard. A positive result indicates that the name may match a name on one of the watch lists.

4. RESULTS OF INITIAL TERRORIST CHECK

- a. TSA will communicate a positive threat assessment to the Coast Guard which will result in that person being barred from providing security on a U.S. flagged vessel. The Coast Guard will notify the relevant vessel owner/operator of positive results utilizing the contact information provided during the submission process.
- b. All personnel already performing security duties as of the date of this PSA will continue to have access to the vessel while the assessment is being performed. For security personnel not already performing security duties, results of the name based check must be received prior to commencing security duties aboard U.S. flagged vessels in high risk waters (HRW).

5. CONTRACT SECURITY PERSONNEL NO LONGER WORKING IN HRW.
 - a. If no further work is contemplated by the member (s), the relevant CSO should notify the Coast Guard in order for their name(s) be removed from the list of approved personnel upon completion of duties (end of contract).
 - b. The information should be summated to COMDT (CG-FAC) utilizing the email address listed in section 3.b of this Port Security Advisory.

6. THE CONDITIONS OF ENTRY APPLICABLE TO VESSELS OUTLINED IN PORT SECURITY ADVISORY 1-09 REMAIN IN EFFECT.