



XYZ Port Facility
Maritime Security Drill

Controllers' Briefing

date



Access Control – Personnel Checks

Visitor seeking entry without any means of personal identification

Drill D112

Visitor seeking entry without means of identification

Scope

- Date, time, location
- General objective
- Specific objectives
- Required attainments
- Controllers
- Participants
- Scenario
- Controller Mission
- Controller Tasks
- Communications
- Safety
- Debrief



Visitor seeking entry without means of identification

Drill number: 1/08

Date:

Start Time:

Location:

Estimated End Time:



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General Objective

To gauge the reliability of the procedures for security checks on personnel entering the Port Facility



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Specific Objectives

- To determine if existing personnel security measures are adequate to prevent unauthorized persons from entering the Port Facility without proper identification
- To practice personnel identification and verification procedures
- To test the procedures for handling visitors to the Port Facility
- Meet or better the specified compliance benchmark for this drill

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Required Attainments

Security staff will be able to:

- Apply the procedures in the Port Facility Security Plan (PFSP) to personnel entering the Port Facility, in particular the procedures for personnel identification and verification
- Achieve denial of entry to unauthorized personnel
- Perform access control in accordance with the procedures in the PFSP

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Control Team

- Chief Controller: PFSO, Mr. AAA
- Controllers
 - ✦ Visitor 1 – Mr / Ms XXX
 - ✦ Visitor 2 – Mr / Ms YYY

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Participants

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Scenario

- Ports are facing an imminent maritime security threat
- The Designated Authority has issued a notification that personnel may be actively targeting Port Facilities
- All security personnel are to be especially vigilant over this period



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Controller Mission

To gain unrestricted access to the Port Facility and photograph key installations in order to prepare for a sabotage operation in the near future



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Controller Tasks

Two visitors will attempt to enter the Port Facility premises to survey the vulnerabilities for a subsequent sabotage operation



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Controller Tasks

- To approach the pass office at different times and attempt to obtain a visitor pass
- Carry a (hidden) camera each and pretend to take photographs of key installations if entry is successful
- Do not carry any identification documents with you

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Controller Tasks

- Give a false identity when questioned
- Cover Story
 - **Controller 1:** The reason for requesting access is to demonstrate safety equipment
 - **Controller 2:** From adjacent Port Facility, to see the GM about rubbish dumped at adjoining fence

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Controller Tasks

- Carry the “Letter of Identification” and tender it if harassed
- If not challenged after conducting the survey over 45 mins. and “taking photos” leave the Port Facility by the main gate



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Master Events List

SERIAL NO.	TIME	EVENT/INJECT	EXPECTED RESPONSE	LOCATION
Date: DD/MM/YY				
001	1600	Controllers briefing		Meeting point away from the Port Facility
Date: DD/MM/YY				
002	0830	Participant briefing		Staff canteen / Briefing Room / Etc..
003	0900	Controllers final briefing		Meeting point away from the Port Facility convenient to transportation for the Visitors
004	1000	Controllers at respective positions		Chief Controller at Security Office
005	-	All security staff at respective positions		As appropriate

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Master Events List

SERIAL NO.	TIME	EVENT/INJECT	EXPECTED RESPONSE	LOCATION
006	1001	Drill commence		
007	1030	Visitor 1 to embark transport to the Port Facility		Visitor 1 at nearby bus stop ready to embark bus to Port Facility/ other transport modes
008	1105	Visitor 1 to attempt to obtain a visitor pass	Screening to be undertaken by security staff	Security office
009	1340	Visitor 2 to embark transport to the Port Facility		Visitor 2 at nearby bus stop ready to embark bus to Port Facility / other transport modes
010	1410	Visitor 2 to attempt to obtain a visitor pass	Screening to be undertaken by security staff.	Security office
011	1500	Drill End	Dispersal of personnel	
012	1530	Debrief	Controllers and security staff to report findings and lessons learnt	Assigned room eg., Staff recreation room

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Communications

- Telephone
- Walkie-Talkie
 - Participants - Channel number
 - Controllers – Channel number
- Mobile phone – please exchange mobile numbers by xxxx hrs.



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Code words

Drill Start	The drill is to commence
Drill Suspend	The drill is temporarily suspended
Drill Go	The drill is to resume from where it was suspended
Drill Stop	The drill is to be terminated (prematurely)
Drill End	The drill is completed
For Exercise	The message or statement that follows this preamble relates to the drill only, and is not to be confused with real activity
No Duff	The message or statement that follows this preamble relates to a real event or instruction

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Safety

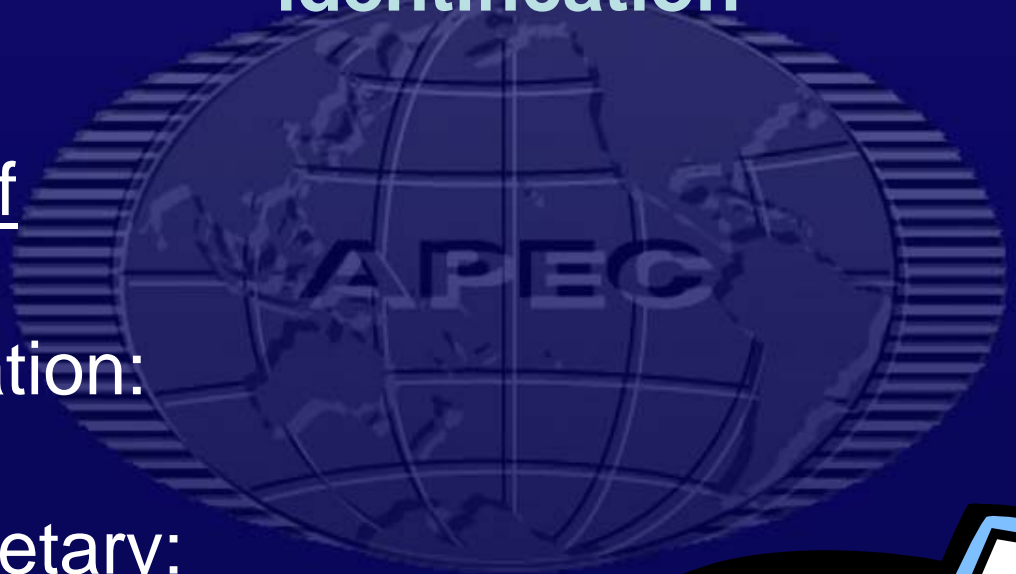
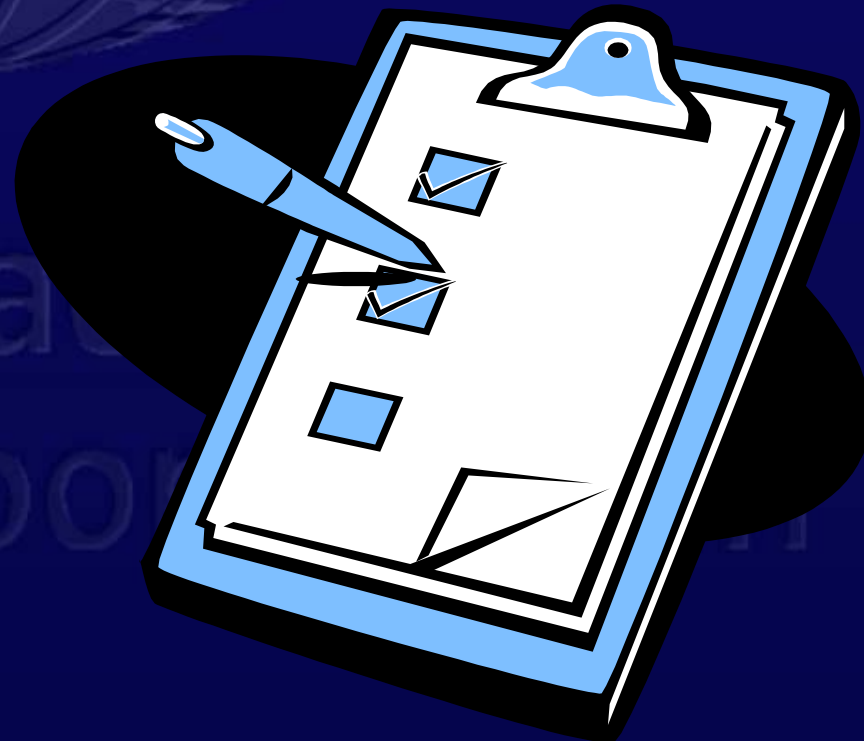
Safety Officer:

- Physical safety of personnel is paramount
- There is to be no physical contact between participants and controllers acting as “visitors”
- Controllers are not to resist “arrest”
- Do not neglect the safety of equipment

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Debrief

- Location:
- Secretary:
- Attendance
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Any questions ?

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