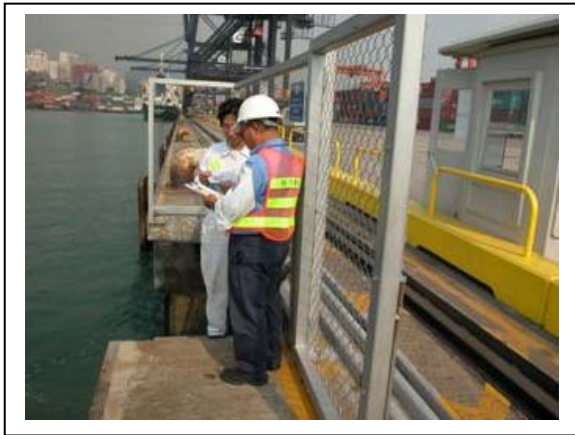


Best Practice: Ship/Terminal Security Checklist



Category: Documents & Forms

Location: Modern Terminals, Ltd., Hong Kong

Date Observed: November 2006

POC: n/a

WWW: n/a

Description: Ship/Terminal Security Checklist

Discussion: The Ship/Terminal Security Checklist is applicable to all ships and barges that berth at the terminal upon arrival. The form is completed together by the Port Facility Security Officer (PFSO) (or designated Terminal Security Officer) and the Ship Security Officer (SSO) (or person designated by the Master) and utilized by pre and post arrival boarding teams. This form is an agreement between the ship and terminal that all actions will be carried out in accordance with port facility and ship security plans and in accordance with Part A of the International Ship and Port Facility Security (ISPS) Code. Full and complete information for both the SSO and PFSO is also shared at this time as well as other details relating to crew change outs, communication channels to be used and pertinent numbers and/or frequencies, procedures for ship's stores and other safety/security related issues.

Potential Down-side: Additional burden may be put on smaller ships to comply with this requirement.

Conclusion: This type of form helps to formalize the agreement between SSOs and PFSOs without having to do a Declaration of Security (DoS) for every arrival. This type of form could be formatted and utilized for ships that do not have to comply with the ISPS Code but still should be tracked while in port.

Cost: The initial cost of developing the form should be minimal. Training regarding use of the form could be part of any new personnel's indoctrination.