Best Practice: Access Cards
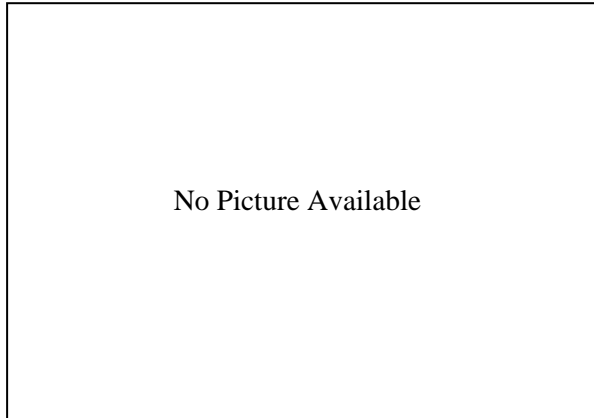
No Picture Available	**Category:** Access Control
	Location: Scandlines Ferry Terminal, Port of Helsingborg, Sweden
	Date Observed: December 1, 2006
	POC: N/A
	WWW: www.port.helsingborg.se/eng

Description: Scandlines' identification cards incorporate a lettering and color coding system that displays the specific areas the employee is authorized to access as well as identifies the type of employee. This allows for quick identification be any port worker of whether the person is authorized to be in a particular area as well as the type of work that the person is engaged.

Discussion: These cards include a photograph of the user and a lettering system to indicate the areas of the facility that the user is allowed to access. For example, S = ship, Q = quay, and T = terminal. The cards are also color coded to indicate the following: red = access to all areas, white = no access, green = employee ashore, blue = employee on ferry and yellow = contractor. The lettering and color coding system allow everyone to clearly see by looking at an individual's badge if the individual is authorized to be in that area.

Potential Down-side: The lettering system is intuitive but would require that all personnel are aware of the letter and color designations.

Conclusion: When terminal personnel are given appropriate training regarding the access card designations this control measure will allow for port personnel to help in identifying persons and the areas they are authorized to access.

Cost: The cost is in the same price range as most access cards.