United States Coast Guard



Small Passenger Vessel (K) Inspector Job Aid

Na	me of Vessel								
Off	icial Number			Activ	vity I	Numl	ber		
Da	te Completed			Clas	s				
Lo	cation								
Ve	ssel Built in C	omp	oliance with SOLA	AS:	(60	74	74/78	NA
Ro	ute								
	Oceans		Limited Coastwis	e		Lak	es / Ba	ays / Soun	ds
	Coastwise		Great Lakes			Rive	ers		
Ins	pection Type								
	Inspection fo	r Ce	rtification (COI)			Ann	nual		
	Periodic					Dry	dockin	g	
Ins	pectors								
1				3					
2			_	4					

Use of Small Passenger Vessel "K" (K-boat) Job Aid:

This Job Aid is intended for use by qualified Coast Guard K-boat Marine Inspectors for use on U.S. flagged K-boats inspections on vessels regulated under Subchapter K. For K-boats built prior to March 11, 1996, "Old" Subchapter T may apply.

The tasks contained within this Job Aid are not intended to limit the scope or depth of inspection. A checked box should be a running record of what has been inspected and does not imply that the entire system has been inspected or that all or any items are in full compliance. This Job Aid does not constitute part of the official inspection record.

This document does not establish or change federal laws or regulations and references given are only general guidance to the Marine Inspector. The Marine Inspector will need to refer to other publications such as the U.S. Codes of Federal Regulation (CFR), USCG Navigation and Vessel Inspection Circulars (NVIC) or locally produced guidance during the course of inspection for specific regulatory references. Not all items in this Job Aid are applicable to all vessels.

NOTE: Guidance on how to conduct inspections of U.S. flagged K-boats can be found in MSM Volume II, Section B: Domestic Inspection Programs.

Pre-inspection Items

- Review MISLE records
- Obtain copies of forms to be issued

Post-inspection Items

- Issue letters/certificates to vessel
- Complete MISLE entries within 48 hours

Conversions:

Convers	<u>ions</u> :				
		Steel Plate			
Fractions	Decimal	mm Standard Plate	Wastage	e @ 25%	, o
			Decimal	r	mm
1/8	.125	3.175mm	.0938	2.3	81mm
1/4	.250	6.35mm	.1875	4.76	325mm
3/8	.375	9.52mm	.2812	7.1	4mm
1/2	.500	12.70mm	.3750	9.5	25mm
5/8	.625	15.78mm	.4688	11.9	906mm
3/4	.750	19.05mm	.5625	14.2	287mm
7/8	.875	22.22mm	.6566	16.	66mm
1	1.00	25.40mm	.7500	19.	05mm
1 1/8	1.125	28.57mm	.8430	21.4	131mm
		Aluminum Pla	te		
Decimal	mm Standard Plate	Wastage @ 25%	Wastage A Conventional (295 ft) built to	Vessels	< 90M
.1969	5mm	3.75mm	Main Deck Pla	ating	15%
.2362	6mm	4.50mm	Bottom Plat	ing	15%
.2756	7mm	5.25mm	Keel Platin	ıg	15%
.3150	8mm	6.00mm	Sheer Stra	ke	15%
.3543	9mm	6.75mm	Bilge Strak	е	15%
.3937	10mm	7.50mm	Side Shell Pla	ating	20%
.4331	11mm	8.25mm	Forecastle	Э	20%
.4724	12mm	9.00mm	Internals & Bulk	heads	20%
.5118	13mm	9.75mm			
.5519	14mm	10.50mm			

Conversions:

Distance a	and Energy						
Kilowatts (kW	/)	X	1.341	=	Horsepower ((hp)	
Feet (ft)		X	3.281	=	Meters (m)		
Long Ton (LT		X	.98421	=	Metric Ton (t)		
Liquid (No	OTE: Values ar	e approxim	nate.)				
Liquid	ı	obl/LT		m³/t	bbl/m³		bbl/t
Freshwater		6.40		1.00	6.29		6.29
Saltwater		6.24		.975	6.13		5.98
Heavy Oil		6.77		1.06	6.66		7.06
DFM		6.60		1.19	7.48		8.91
Lube Oil		7.66		1.20	7.54		9.05
Weight							
1 Long Ton	= 2240 lbs	3		1 Metric Tor	n = 2204 lbs	6	
1 Short Ton	= 2000 lbs	3		1 Cubic Foo	t = 7.48 gal		
1 Barrel (oil)	= 5.61 ft = 6.29 m ³	: 42 gal =		1 psi	= .06895 B of water		: 2.3106 ft
Temperati	u re : Fahren	heit = Ce	elsius	(°F = 9/5 °C	C + 32 and °C =	5/9 (°F – 32))
0 =	-17.8	80	=	26.7	200	=	93.3
32 =	0	90	=	32.2	250	=	121.1
40 =	4.4	100	=	37.8	300	=	148.9
50 =	10.0	110	=	43.3	400	=	204.4
60 =	15.6	120	=	48.9	500	=	260
70 =	21.1	150	=	65.6	1000	=	537.8
Pressure:	Bars = Pou	nds per	squar	e inch			
1 Bar =	14.5 psi	5 Bars	=	72.5 psi	9 Bars	=	130.5 psi
2 bars =	29.0 psi	6 Bars	=	87.0 psi	10 Bars	=	145.0 psi
3 Bars =	43.5 psi	7 Bars	=	101.5 psi			
4 Bars =	58.0 psi	8 Bars	=	116.0 psi			

Table of Contents:

Administrative Items	
Involved Parties & General InformationVessel Information	
Vessel Equipment	
Certificates and Documents	4
Certificate of Inspection	
International Routes	1
Appendices	
Vessel Layout	14
Recommended U.S. Vessel Deficiency Procedures	1
Deficiency Summary Worksheet	16
Notes	17
Conversions	20

Administrative Items

Involved Parties & General Information:

Vessel's Representative:
Phone Numbers:
Owner
□ No Change
Operator — Listed on DOC (if applicable) or COFR
☐ No Change

Notes:		

Notes:
_

Vessel Information:

Last Drydock	ing Date	Next Drydocking Date
Location of L	ast Drydocking	
Call Sign		
Built Date (us	se delivery date	e)
Overall Leng	th (in feet)	
Maximum Pa	ssengers Allov	wed
Overnight Ac	commodations	s:
☐ Yes	□ No	If yes, how many?

Vessel Equipment:

Lifejackets Requir	ed		Onboard		
Total Ring Lifebuo	vs				
J	•				
w/ Lights		w/ L	ines		Others
Number & Type of	Surviv	al Craft		I	
Type		Nun	nber	Ca	pacity (Persons)
Pressure Vessels					
Service	Work	ing Pressure	Relief Val Setting		Date Tested / Examined
Portable Fire Extin	guishe	ers			
Requ	uired			Onb	oard
Number		Class	Numbe	r	Class
Fixed Fire Extingu	ishing	Systems			
Spaces Protecte	ed	Ag	ent		Capacity
Fire Hoses					
Number Required	Numl	per Onboard	Diamete	er	Length

Notes:		

Deficiency Summary Worksheet:

Denotericy Guillinary Worksheet.	
Name of Vessel	
Deficiency	Req't. Issued/ Date Cleared

16

Certificates and Documents

nsce	Country	Date	Date	Date
ב ב ב				
J				
5)00				
FCC				
FCC				
FCC				
3 8 8				

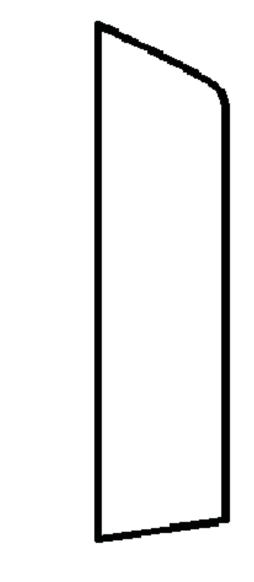
Name of Certificate	Issuing Agency	# QI	Port Issued/ Country	Issue Date	Exp. Date	Endors. Date
International Tonnage (ITC)						
□ No Change						
ISM Document of Compliance (DOC)						
□ No Change						
ISM Safety Management (SMC)						
□ No Change						
International Ship Security Certificate (ISSC)						
□ No Change						
International Air Pollution Prevention (IAPP)						
□ No Change						
Engine International Air Pollution Prevention (EIAPP)						
□ No Change						

Recommended US Vessel Deficiency Procedures:

Step	Action	
1	Identify deficiency	
2	Inform vessel representative	
3	Record on the Deficiency Summa	ary Worksheet (next page)
4	If deficiency is corrected prior to e	end of inspection, go to step 7
5	If deficiency is unable to be corressue CG-835 in accordance with	
	IF deficiency:	THEN issue CG-835:
	Does NOT immediately impact crew/passenger safety, hull seaworthiness or the environment, e.g., • Missing placards • Lifejacket not marked Allows Vessel operations to be MODIFIED to meet less stringent requirements, e.g., • Expired international certificates • Automation defect • Insufficient lifesaving equipment	That provides a specific time for correcting deficiency, e.g., • "X" number of days • At next drydock That restricts operation of vessel to meet current vessel conditions, e.g., • Reduced route • Increased crew • Fewer passengers
	DOES immediately impact crew/passenger safety, hull seaworthiness, or the environment and cannot be modified to meet less stringent requirements, e.g., • Missing or defective firefighting equipment • Structural defect or damage	That requires the deficiency to be corrected prior to operating vessel ("NO SAIL" item), e.g., • Prior to carrying passengers
6	Enter CG-835 data in MISLE	

Appendices

Vessel Layout:



Certificate of Inspection (COI)

_		December and details in MICLE	
Ц	1.	Research vessel details in MISLE (Marine Information for Safety and Law Enforcement) database	MSM I/12.G.5
	2.	Coordinate inspection with vessel's representative	MPS-PR-SEC-01
	3.	Mitigate potential hazards encountered during an inspection	NFPA 306 29 CFR 1915.4
	4.	Conduct initial vessel visual examination	46 CFR 121.300
	5.	Examine Vessel Security Plan (VSP/ASP)	33 CFR 104.120(a)(1) SOLAS 14 XI-2/4.2
	6.	Examine security records	33 CFR 104.235(b)(1) SOLAS 14 XI-2/4.2
	7.	Inspect security equipment	33 CFR 104.292(b)(ii) SOLAS 14 XI-2/6
	8.	Evaluate crew's knowledge of security plan	33 CFR 104.200(b)(2) SOLAS 14 XI-2/4.2
	9.	Review Certificate of Inspection (COI)	46 CFR 115.302
	10.	Verify vessel's stability letter	46 CFR 117.210 46 CFR 117.220
	11.	Review Merchant Mariner Credentials (MMCs)	46 CFR 15.515 46 CFR 10.205(g)
	12.	Verify compliance with drug and alcohol program	46 CFR 16.401
	13.	Examine maintenance and service records (liferafts & firefighting)	46 CFR 115.810
	14.	Verify compliance with the Vessel General Permit (VGP) (when	VGP 1.5.1.1 & 10 VGP Table 1
	15.	applicable) Examine muster lists and emergency instructions	46 CFR 122.510 46 CFR 122.512
	16.	Review Certificate of Documentation (COD) (When applicable)	46 CFR 67.313
	17.	Examine Federal Communications Commission Marine Radio Operator Permit (when applicable)	47 CFR 80.159(e)
	18.	Review Federal Communications Commission Bridge-to-Bridge	47 CFR 80.1001
	19.	Certificate (when applicable) Review Federal Communications Commission Station License (when	47 CFR 80.13
	20.	applicable) Review Federal Communications Commission Safety Radiotelephony Certificate (when applicable)	47 CFR 80.59 (a)(2) 47 CFR 80.901
	21.	Review vessel's log	46 CFR 122.728
	22.	Examine Waste/Garbage Management Plan (when applicable)	33 CFR 151.57 MARPOL V/9.2

23.	Verify operations of internal communication and control systems	46 CFR 121.602
24.	Inspect radar(s) (when applicable)	Operation Manual
25.	Inspect magnetic compass (when applicable)	46 CFR 121.402(c)
26.	Inspect electronic position-fixing device (satellite navigation (GPS) receiver) (when applicable)	46 CFR 121.410
27.	Verify radio telephone equipment (when applicable)	46 CFR 121.502 47 CFR 80.1003
28.	Inspect navigation and signaling lights, and dayshapes	33 CFR 83.20(b) COLREG Rule 20
29.	Inspect sound signaling devices	33 CFR 83.33 COLREG Rule 33
30.	Verify navigational publications and nautical charts	46 CFR 121.420
31.	Inspect steering system controls at operating station	46 CFR 119.610(a) 46 CFR 119.610(b) & (c)
32.	Inspect alarms and gauges at operating station	46 CFR 119.530(a) 46 CFR 119.530(b)
33.	Inspect accommodations	46 CFR 116.800
34.	Inspect means of escape from accommodation, machinery and other spaces	46 CFR 116.500
35.	Inspect mess deck and galley spaces	46 CFR 115.818
36.	Inspect paint locker(s) (when applicable)	46 CFR 118.400(a)(7)
37.	Inspect Emergency Position Indicating Radio Beacon (EPIRB) (when applicable)	46 CFR 117.64 47 CFR 80.1061(e)
38.	Inspect distress signals (when applicable)	46 CFR 117.68
39.	Inspect life jackets	46 CFR 117.71(c)
40.	Inspect life buoys	46 CFR 117.25(a) 46 CFR 117.70(b)(1) 46 CFR 160.050
41.	Inspect inflatable liferaft & inflatable buoyant apparatus installations (when applicable)	46 CFR 117.200(a)(1)
42.	Inspect lifefloat installations (when applicable)	46 CFR 117.200(a)(2)
43.	Inspect rescue boat (when applicable)	46 CFR 117.210 46 CFR 160.056
44.	Inspect launching appliance(s) (when applicable)	46 CFR 117.130(c) 46 CFR 117.150(c)
45.	Inspect buoyant apparatus (when applicable)	46 CFR 117.15(b) 46 CFR 117.200(a)(4)
46.	Inspect fire main and pump (when	46 CFR 118.300(b) & (c)
47.	applicable) Inspect fire stations	46 CFR 118.310(a)

25.	Evaluate crew's knowledge of security	33 CFR 104.200(b)(2)
26.	plan Inspect voyage data recorder (when applicable)	SOLAS 14 Reg XI-2/4.2 SOLAS 14 V/20
27.	Inspect automatic identification system (AIS) (when applicable)	33 CFR 164.43(a)
28.	Inspect bridge navigation equipment (when applicable)	SOLAS 14 V/19.2.2.1
29.	Inspect communication equipment (when applicable)	47 CFR 80.1101(c) SOLAS 14 IV/7.1.4
30.	Inspect long range identification and tracking (LRIT) (when applicable)	33 CFR 169.205(a) SOLAS 14 V/19
31.	Inspect depth sounding equipment (when applicable)	SOLAS 14 V/19.2.3.1
32.	Inspect Global Maritime Distress and Safety System (GMDSS) equipment	47 CFR 80.1083 SOLAS 14 IV/6.2.5
33.	Inspect immersion suits (when applicable)	46 CFR 117.10 46 CFR 199.70(c)
34.	Inspect emergency outfits and equipment	SOLAS 14 II-2/10.10.2
35.	Inspect fire control plan	SOLAS 14 II-2/15.3
36.	Inspect International Shore Connection (when applicable)	Fire Control Plan
37.	Issue/endorse vessel's certificates (when applicable)	46 CFR 114.120 SOLAS 14 I/14(i)(ii)

	4.	Review International Air Pollution Prevention Certificate (IAPP) and		48.	Inspect portable fire extinguishers	46 CFR 118.500 46 CFR 118.520
		Supplement Record of Construction and Equipment (when applicable)	MARPOL VI/8	49.	Inspect semi-portable firefighting equipment (when applicable)	46 CFR 118.500 46 CFR 118.520
	5.	Review International Anti-Fouling		50.	Inspect fire axe(s) (when applicable)	46 CFR 118.600
		System (IAFS) certificate with Record of Anti-Fouling System (when applicable)	IMO Res MEPC.195(61) 4	51.	Inspect high pressure CO2 system(s) (when applicable)	MSM II/C.2.I.5
	6.	Review International Energy Efficiency Certificate and Record of Construction	IMO Res MEPC.203(62) Appendix VIII	52.	Inspect pre-engineered fixed gas fire extinguishing systems (when applicable)	46 CFR 118.420(a)(1)
	7.	(when applicable) Review International Oil Pollution Prevention Certificate (IOPP) (when	MARPOL I/9	53.	Inspect fire and smoke detection systems (when applicable)	46 CFR 118.400(c),(e) & (f) 46 CFR 118.450
П	8.	applicable) Review Statement of Voluntary	WART OF 1/3	54.	Control Plan)	46 CFR 116.530
	0.	Compliance, MARPOL Annex IV (Sewage) (when applicable)	NVIC 01-09	55.	Inspect areas for compliance with Structural Fire Protection (SFP) requirements	46 CFR 116.202(b)2 & 3 46 CFR 116.530
	9.	Verify credentials	46 CFR 10.109(d) 46 CFR 11.202	56.	Inspect steering gear	46 CFR 115.814 46 CFR 119.610
	10.	Examine International Load Line Certificate (ILLC) (when applicable)	46 CFR 114.122 ICLL Article 16	57.	Inspect fuel oil service system	46 CFR 119.455
	11.	Examine copy of Document of Compliance (ISM-DOC) (when	46 CFR 115.925 33 CFR 96.330	58.	Inspect main propulsion system(s)	46 CFR 119.310 46 CFR 115.804
_	12.	applicable) Examine Safety Management	33 Of IX 90.330	59.	Inspect unfired pressure vessels (UPVs) (when applicable)	46 CFR 54.10-20
	12.	Certificate (ISM-SMC)(when applicable)	46 CFR 115.925 33 CFR 96.340	60.	Examine potable water system (when applicable)	21 CFR 1250.82(c) MSM II/A.C.2.a
	13.		SOLAS 14 XI-1/5.5.2 ISPS Code A/19.2.4	61.	Inspect bilge system	46 CFR 115.804(h) 46 CFR 119.520
_	1.1	Synopsis Record (CSR) Examine Certificate of Documentation	46 CFR 67.17	62.	Inspect (wet & dry) exhaust system(s)	46 CFR 115.804(c) 46 CFR 119.430
		(COD) (when applicable)	46 CFR 67.19	63.	Inspect auxiliary boiler(s) (when	46 CFR 54.10-20
	15.	G	46 CFR 69.69	64.	applicable) Inspect switchboard(s)	46 CFR 120.330(a) - (e)
	16.	Examine official logbook	46 CFR 122.280(a)	6E	Inspect main conting generator(a) and	46 CFR 120.330(i)
	17.	Examine Maintenance Records	SOLAS 14 IV/15	65.	Inspect main service generator(s) and prime mover(s)	46 CFR 120.310
	18.	Examine Shipboard Oil Pollution Emergency Plan (SOPEP) (when applicable)	46 CFR 121.702 33 CFR 151.09	66.	Inspect lighting systems	46 CFR 120.410 UL 1570
	19.	Examine oil and hazardous liquid	46 CFR 121.702	67.	Inspect battery installation	46 CFR 120.352
	20.	transfer procedures (when applicable) Examine vessel's training log	33 CFR 155.720	68.	Inspect electrical cable and fixtures	46 CFR 120.340(b)(4)
	21.		SOLAS 14 III/35 33 CFR 151.25(b)	69.	Inspect distribution panel(s)	46 CFR 120.330(a) 46 CFR 120.330(e)
	22.	(when applicable) Examine Vessel Security Plan (VSP/ASP)	IMO Res MEPC. 187(59) 33 CFR 104.120(a)(1) SOLAS 14 XI-2/4.2	70.	Inspect components installed in designated hazardous areas (when applicable)	46 CFR 120.530(a) 46 CFR 120.530(b)
	23.	Examine security records	33 CFR 104.235(b)(1)	71.	Witness deadweight survey with or	46 CFR 170.001
	24.	Inspect security equipment	SOLAS 14 XI-2/4.2 33 CFR 104.292(b)(ii) SOLAS 14 XI-2/6	72.	without inclining experiment Verify drainage requirements	46 CFR 170.070 46 CFR 116.1110 46 CFR 116.1120

73.	Verify subdivision (when applicable)	46 CFR 171.060(b)		99.	,	46 CFR 115.700(d)
74.	Inspect hatches and Class-1 watertight	46 CFR 174.210		100	using the liquid (dye) penetrant method. Verify suspected surface for	NVIC 07-68 9(V)(A)
75.	doors (when applicable) Inspect Class 2 & 3 watertight doors (when applicable)	46 CFR 170.270(c)(2) ASTM F1197/7.1	_		satisfactory condition by nondestructive testing (NDT) using the magnetic particle method	46 CFR 115.700(d) NVIC 07-68 9(V)(A)
76.	Inspect watertight bulkhead penetrations	46 CFR 171.114		101	. Verify suspected surface for	
77.	Inspect hull structure	46 CFR 116.300 MSM II/B.1.B.1	_		satisfactory condition by nondestructive testing (NDT) using the	46 CFR 115.700(d) NVIC 07-68 9(V)(A)
78.	Inspect sewage system	33 CFR 159.57			radiography (gamma rays or x-rays) method	
79.	Annex V) survey (when applicable)	46 CFR 121.702 33 CFR 151.51 & .57		102	. Verify suspected surface(s) for satisfactory condition by	46 CFR 115.700(d)
80.	Conduct Vessel General Permit (VGP) compliance verification (when applicable)	CG-543 Policy Ltr 11-01 FWPCA Section 402	_	103	nondestructive testing (NDT) using the ultrasonic method . Verify nondestructive testing (NDT)	NVIC 07-68 9(V)(A) 46 CFR 115.700(b)
81.		46 CFR 115.700			using the hydro-static method Verify nondestructive testing (NDT)	ABS 3-7-1/5.5 46 CFR 115.700(d)
	Examine ground tackle, mooring lines and related equipment	46 CFR 121.300			using the pneumatic (air test) method . Evaluate steel and aluminum structural	ABS 3-7-1/5.7 46 CFR 115.700(d) & 177.300
83.	Inspect port lights, dead covers and natural vent openings	46 CFR 119.465(h)		106	repair proposals Inspect aluminum fit-up	NVIC 07-68 IV 46 CFR 116.300(b)
84.	Inspect fuel tank venting	46 CFR 119.450(d) 46 CFR 119.450(f)			. Inspect steel fit-up	NVIC 07-68 V & NVIC 11-80 46 CFR 116.300(b)
85.	Inspect rails and guards	46 CFR 116.900		100	Inappet wolds for defeate	NVIC 07-68 V
86.	Evaluate Fire Drill	46 CFR 122.524		100	. Inspect welds for defects	46 CFR 116.300(b) ABS 2-4-1/5.15.1
87.	Evaluate Man Overboard Drill	46 CFR 176.810(d) 46 CFR 115.808(g) 46 CFR 122.520			. Inspect back gouge (when applicable)	46 CFR 116.300(b) NVIC 07-68 V(G)(2)
88.	Evaluate abandon ship drill	46 CFR 115.808(g) 46 CFR 122.520			. Issue deficiencies	46 USC 3313(b) MSM II/A.2.C.4.b
89.	Inspect steel and aluminum hulls	46 CFR 115.802 46 CFR 115.610			 Issue/endorse vessel's certificates (when applicable) 	46 CFR 115.500(b)(1)(ii)
90.	Inspect tailshaft(s), stern bearing(s)	46 CFR 115.670		112	. Complete MISLE Activity	MSM I/12.G.2.a
 01	and propeller(s)	MSM II/B.3.D.3		113	. Verify deficiency corrections	MSM II/A.2.C.4
91.	Inspect the rudder installation	46 CFR 115.814 MSM II/B.3.E.2		114	Ensure completion of drydock examination	MSM II/A.2.C
92.	Inspect hull appendages	46 CFR 115.610(a)				
93.	Inspect anchor chain(s)	46 CFR 121.300			International Route	es
94.	Inspect sea valve(s)	46 CFR 115.610 46 CFR 171.119(b),(c) & (d)				
95.	Verify if vessel qualifies to participate in the USCG's underwater survey	46 CFR 115.630 NVIC 01-89		1. 2.	Inspect hull for required markings (when applicable) Review Passenger Ship Safety	SOLAS 14 XI-1 1/3 46 CFR 115.910(a)
96.	program (UWILD) Inspect hull during an underwater	46 CFR 115.615	Ц	۷.	Certificate (when applicable)	SOLAS 14 I/12(a)(i)
30.	survey	NVIC 01-89 Encl.1/2.a		3.	Review Engine International Air	MARPOL VI/13.1
97.	Verify confined spaces are safe for	29 CFR 1915.12(f)			Pollution Prevention (EIAPP) Certificate (when applicable)	MARPOL VI/13.8
98.	entry Inspect internal structures	CIM 5100.47A/6.G.9.c 46 CFR 115.610(b) 46 CFR 115.802			, ,	