



# National Towing Safety Advisory Committee

December 7, 2021

1000-1300 EST



## Agenda

Section		Category	Leader
I	1000 START	<ul style="list-style-type: none"> <li>Welcome</li> <li>Call to Order</li> <li>DFO Remarks</li> </ul>	<b>Mr. Matthew Layman</b> <i>Designated Federal Officer</i>
II		<ul style="list-style-type: none"> <li>Roll Call of NTSAC Members</li> <li>Establishment of Quorum/Opening Remarks</li> </ul>	<b>Mr. Matthew Layman</b> <i>Designated Federal Officer</i>
III		<ul style="list-style-type: none"> <li>Opening Remarks</li> </ul>	<b>CDR Jerry Butwid</b> <i>Chief, Office of Operating and Environmental Standards</i>
IV		<ul style="list-style-type: none"> <li>Adoption of Agenda</li> </ul>	<b>Mr. Matthew Layman</b> <i>Designated Federal Officer</i>
V		<ul style="list-style-type: none"> <li>Elections</li> <li>NTSAC Chairperson, Vice-Chairperson,</li> <li>Vetting Committee Chairperson, Vice-Chairperson</li> </ul>	<b>Mr. Matthew Layman</b> <i>Designated Federal Officer</i>
VI		<ul style="list-style-type: none"> <li>Issuance of New Task Statements</li> <li>Draft Final Report on “Occasional Towing”</li> </ul>	<b>Mr. Matthew Layman (DFO)</b> <b>Ms. Laura Wilcox, NTSAC</b>
VII		<ul style="list-style-type: none"> <li>FACA Planning</li> </ul>	<b>LT Joshua Villafane</b> <i>Alternate Designated Federal Officer</i>
VIII		<ul style="list-style-type: none"> <li>Towing Vessel National Center of Expertise</li> <li>Office of Commercial Vessel Compliance</li> </ul>	<b>NCOE Representative, USCG</b> <b>CVC Representative, USCG</b>
IX		<ul style="list-style-type: none"> <li>NTSAC Member Comments</li> </ul>	<b>NTSAC</b>
X		<ul style="list-style-type: none"> <li>Public Comments</li> </ul>	<b>Mr. Matthew Layman</b> <i>Designated Federal Officer</i>
XI	1300 END	<ul style="list-style-type: none"> <li>Adjourn</li> </ul>	<b>Mr. Matthew Layman</b> <i>Designated Federal Officer</i>