



U.S. COAST GUARD EIGHTH DISTRICT



MARINE SAFETY INFORMATION BULLETIN (MSIB) FOR THE GULF OF MEXICO OUTER CONTINENTAL SHELF (OCS) PROCEDURES FOR REPORTING UNSAFE WORKING CONDITIONS

MSIB 18-03

08 May 2018

This Marine Safety Information Bulletin (MSIB) informs the public and partner agencies the process for reporting unsafe working condition to the Officer in Charge, Marine Inspection (OCMI) located at the Eight Coast Guard District in New Orleans, LA.

Authority: 33 CFR 142.7 grants any person the right to report hazardous or unsafe working conditions on any unit engaged in OCS activities to the Officer in Charge, Marine Inspection.

Confidentiality: Complaints are taken seriously. The USCG will keep your information confidential. The identity of the person making the report will not be made available, without the permission of the reporting person, to anyone other than those officers and employees of the USCG or other concerned federal agencies who have a need for the records in the performance of their official duties.

What to Provide: Reports should be filed as soon as possible after noticing the hazardous or unsafe working condition is identified. Reporting parties do not have to know whether a specific USCG standard has been violated to file a complaint. When making a report, include the following:

- If not an anonymous report, name, address, and telephone number should be provided
- The specific concern, regulation or federal law, if known, violated
- Any other facts, data, and applicable information that establishes a basis to determine if a violation or other hazardous or unsafe working condition exists.

How to Report: The following methods may be used to report to USCG:

1. **Phone** - Reports can be communicated via phone 24/7 by contacting the Eighth District Command Center at (504) 589-6225
2. **Email** - Written reports should be emailed to D8CommandCenter@uscg.mil using the Subject Line "Report of Unsafe Working Condition to D8 OCS OCMI."

3. **Mailed** - Written reports should be mailed to:
Eighth Coast Guard District
Staff Symbol: OCS
Hale Boggs Federal Building
500 Poydras St., Suite 1341
New Orleans, LA 70130

For questions or clarification on this MSIB, please contact my office at (504) 671-2151.

Sincerely,

A handwritten signature in blue ink, appearing to read "John D. Reynolds", with a stylized flourish at the end.

J. D. REYNOLDS

Captain, U. S. Coast Guard

Eighth District Outer Continental Shelf Officer in Charge, Marine Inspection